



## STUDENT PARTNERS PROGRAM (SPP) IN INDIA

### APPLICATION FOR A STUDY PERMIT – SPP CHECKLIST

- **New requirement**, beginning for September 2011 entry applications: those who have previously been refused any Canadian study permit application are not eligible to apply under SPP.
- Complete and place this checklist on top of your application.
- Consult [VFS website](#) for forms and instructions
- Any document not in English or French must be accompanied by a certified translation.
- Failure to submit all required documentation may result in the refusal of your application or delay processing.
- False statements or submission of fraudulent documents will result in immediate refusal.
- After submission of all required documents you may be required to attend an interview.
- A medical exam will be required for study program exceeding 6 months. SPP applicants can undergo Up-Front Medical examinations, per instructions below.
- Any preparations you make, such as paying administration or tuition fees, are done entirely at your own risk.
- Do not finalize travel plans unless you have received a visa.
- **IMPORTANT NOTICE REGARDING APPLICATION DEADLINES:**  
It is strongly recommended that you submit your application by 01 August for September entry and by 01 December for January entry. Applications for a Study Permit received after those dates will not normally be processed in time for the start of classes and will likely be refused.
- If you intend to undergo a pre-application medical examination, please follow the instructions below.  
.When submitting your completed and signed application form be sure to include the last page (page 5 of 5) that will contain your data in barcodes in 02 copies.



### **PRE-APPLICATION MEDICAL EXAMINATION – SPP**

- Students applying under SPP may have their medical examination before submitting their Study Permit application by visiting one of the [Designated Medical Practitioners](#) (DMP) in India.
- It is not mandatory to complete a medical examination prior to submission of your application. However, doing so may result in faster processing. Medical results are valid for one year. Do not undergo a subsequent medical examination if you had one in the last year.
- After completion of your medical examination, the DMP will provide you with one copy of your medical examination form. This form must be submitted together with your Study Permit application.
- **PLEASE DO NOT SUBMIT YOUR APPLICATION UNTIL ONE WEEK AFTER YOUR MEDICAL EXAMINATION IS COMPLETED.**
- Submission of this form does not guarantee approval of your application. Do not make any commitments until your Study Permit application has been approved. All costs for the medical examination are payable by the applicant and non-refundable. You must submit your application at the visa office responsible for your area of residence (see section entitled "[Applications Outside Jurisdiction](#)" for further details). Failure to do so will result in multiple delays due to the necessity of file transfer.



### APPLICATION FOR A STUDY PERMIT – SPP CHECKLIST

<b>You must submit the following:</b>	✓
<b>SPP Checklist</b> – Attach THIS checklist as a cover sheet to your application.	
<b>Application form</b> fully completed (all questions answered), dated and signed, indicating your <b>personal</b> mailing address, reliable phone contact, and your personal email address (if you agree to e-mail communications).	
<b>Original, valid passport</b> for yourself, as well as a photocopy of the biodata page.	
<b>Family Information Form</b> and <b>Student Questionnaire</b> (leaving no gaps).	
<b>Two passport photographs</b> with a white background for yourself and each family member requesting a visa. The photographs should have your name printed on the back, dated and taken in the past 6 months.	
<b>Letter of Acceptance</b> from your SPP educational institute in Canada stating unconditional admission, course title, duration of study, level of study, start date (multiple start dates, if applicable) and latest possible date of admission.	
Use of a Representative form ( <b>IMM 5476</b> ) (if applicable)	
<b>IELTS</b> test results taken within last 24 months with overall band not less than 6.0	
Photocopy of the most recent <b>diploma/leaving certificate</b> , and most recent mark sheets (for entire program; consolidated mark sheets are NOT acceptable)	
Copy of <b>receipts</b> for payment provided by the SPP institution (pre-payment of first term is strongly recommended)	
Copy of an <b>Educational Loan</b> from an Indian Chartered Bank equivalent to at least 80% of tuition + living + travel expenses for one academic year (normally, first year's tuition, unless already paid, plus \$8000). See information on the next page for the list of acceptable banks.	
Copy of medical examination form <b>IMM1017</b> if you opted to undergo a medical examination before submitting your application.	

**\*\*\*DO NOT PROVIDE ANY ADDITIONAL DOCUMENTS UNLESS REQUESTED TO DO SO BY A VISA OFFICER, OR YOUR FILE WILL NOT BE GIVEN PRIORITY PROCESSING UNDER SPP.**

**Declaration:** All documents checked are included. I attest to the truthfulness of the documents/information included in this application. I also declare that I have never been refused an application submitted for a Canadian study permit. Misrepresentation of any material fact will lead to my being refused and being found inadmissible to Canada for a period of 2 years. **I agree to the Canadian partner institution providing information to the visa office regarding my enrolment standing at request of the visa office.**

Applicant Name: \_\_\_\_\_ Signature: \_\_\_\_\_



### PRE-APPLICATION MEDICAL EXAMINATION – SPP

When visiting the DMP, you must bring the following documents:	✓
5 passport pictures	
Your original passport	
A photocopy of your passport bio data page	
Your letter of acceptance from an SPP institution	
Your complete residential address, including district and state. Your current address must be clearly written on the back of the copy of your passport bio data page. The address indicated must be your <b>residential address</b> , not your mailing address, and <i>not the address of your agent or representative</i> . This address will determine where your medical results will be sent, to our office in Delhi or in Chandigarh.	

### ADDITIONAL REQUIREMENTS FOR MINOR CHILDREN

Minor Children must submit the following documents:	✓
Minor children (children under <b>18 years of age</b> in Alberta, Manitoba, Ontario, Prince Edward Island, Quebec and Saskatchewan will require a custodianship form.	
Children under <b>19 years of age</b> in British Columbia, New Brunswick, Newfoundland and Labrador, Nova Scotia, Northwest Territories, Nunavut and the Yukon) going to Canada to study must also provide proof of a custodian in Canada.	
As proof of custodianship, minor applicants must submit <a href="#">notarized declarations</a> – one signed by the parents or legal guardians in the country of origin, as well as one signed by the custodian in Canada – stating that arrangements have been made for the custodian to act in place of a parent.	
Children under 16 travelling without one or both parents or without a legal guardian must provide a notarized authorization for travel signed by both parents or by the parent or legal guardian not travelling. This authorization should be available for presentation at the Canadian Port of Entry.	



### ACCEPTABLE FINANCIAL INSTITUTIONS IN INDIA

The Education Loan must be provided by a bank governed by the Reserve Bank of India. All international banks operating in India also meet these criteria.

Andhra Bank	Hongkong and Shanghai Banking Corporation	South Indian Bank Ltd
Allahabad Bank	IDBI Bank Ltd	Standard Chartered Bank
AXIS Bank Ltd	Indian Overseas Bank	State Bank of India
Bank of Baroda	Indian Bank	State Bank of Bikaner and Jaipur
Bank of India	Ing Vysya Bank Ltd	State Bank of Hyderabad
Bank of Maharashtra	Indusind Bank Ltd	State Bank of Indore
Bank of Punjab Ltd	ICICI Banking	State Bank of Mysore
BNP Paribas	Jammu & Kashmir Bank Ltd	State Bank of Patiala
Canara Bank	Karnataka Bank Ltd	State Bank of Saurashtra
Central Bank of India	Kotak Mahindra Bank	State Bank of Travancore
Centurion Bank of Punjab Ltd	NOVA Scotia Bank	Syndicate Bank
Citibank Corporation Bank	Oriental Bank of Commerce	UCO Bank
Dena Bank	Punjab National Bank	Union Bank of India
Federal Bank Ltd	Punjab and Sind Bank	Vijaya Bank
HDFC Bank Ltd		